

Appendix B: REQUEST FOR NEW CURRICULUM/COURSE

Please supply the following information. Completed information should be submitted to the Assistant Superintendent as early as possible in the academic year and no later than October 15th, so that it may be included for budgetary consideration in the fall of the following academic year.

TODAY'S DATE:

PERSON SUBMITTING REQUEST:

TIMELINE FOR PROPOSED CHANGE:

Please provide the following for consideration of a new curriculum/course:

- A course description appropriate for a Program of Studies
- Intended grade, pre-requisites, level, and department course falls under
- Rationale for the new course, including alignment with national or state standards
- Materials needed and anticipated short-term and long-term costs
- General overview of how students will be assessed

All responses should reflect current research, best practices, and connection to 21st Century Skills.